

Caregiver App Instructions

Step 1. Log into your email when **eTAP** sends out your email request.

- This email will list a **User ID**. (this is important, save this somewhere)
- At the bottom of the email, it will say "Please click on the link to access @School App".
- Click the link, it will redirect you to a page where you agree to terms and conditions.
- Click **Agree**.
- This will redirect you to the **login page. (keep this open)**

Subject: Notawori School parent portal login details
From: Notawori_School2@etap.co.nz
Date: Fri, August 6, 2021 12:33 pm
To: fiona@etap.co.nz
Priority: Normal
Options: [View Full Header](#) [View Printable Version](#) [Download this as a file](#) [View Message Details](#)

Kia Ora, Terrence:

Demo2 school is committed to providing the best education possible for your child. To this end, you now have the ability to securely view information about your child through the new Parent APP.

```
ccccccccccccccccccccccccccccccccccccccddddd
```

Nga mihi,
Demo2 school

User ID: 9992/1256/6058

The link in the email will time out in ONE WEEK on Friday 13th Aug 2021

You will have to ask the school for a new email with a new link if it times out

This does not apply once you have logged on for the first time. -There is no timeout after you have logged on.

Please click on the link to access @school App

https://www.atschool.co.nz/external/email_login_form.php?hipstate=L3JkV1JxWEhDRkRwaERiczhWNxwd1dsVV1BZVMxeHVhRFlxNUxaei

Please Note: Your temporary password will be sent to you after you have accepted the terms and conditions. Please remember to change your password after you login. This can be done in the settings area of the app.

Thank you!
@school

Version 21.107

Notawori School

Moving into the future.

Notawori School - Joseph PARK

Your User ID is: **9992/1256/6058**
Please copy this for future reference.

By clicking on the following button you are agreeing to the Notawori School parent app [terms of service](#) and [privacy statement](#).

Agree

Your temporary password will be sent to the email address recorded for you at the school.

Check your email for the password.

After clicking this button you will be redirected to the logon page.

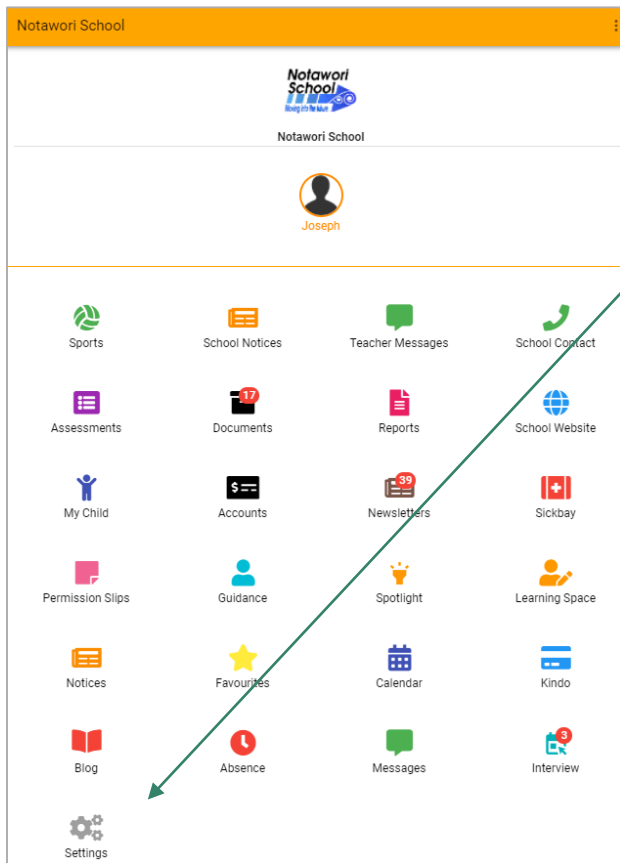
Step 2. Go back into your email and refresh, it will automatically send an email just containing your password.



Step 3. Go back to the @School login page.

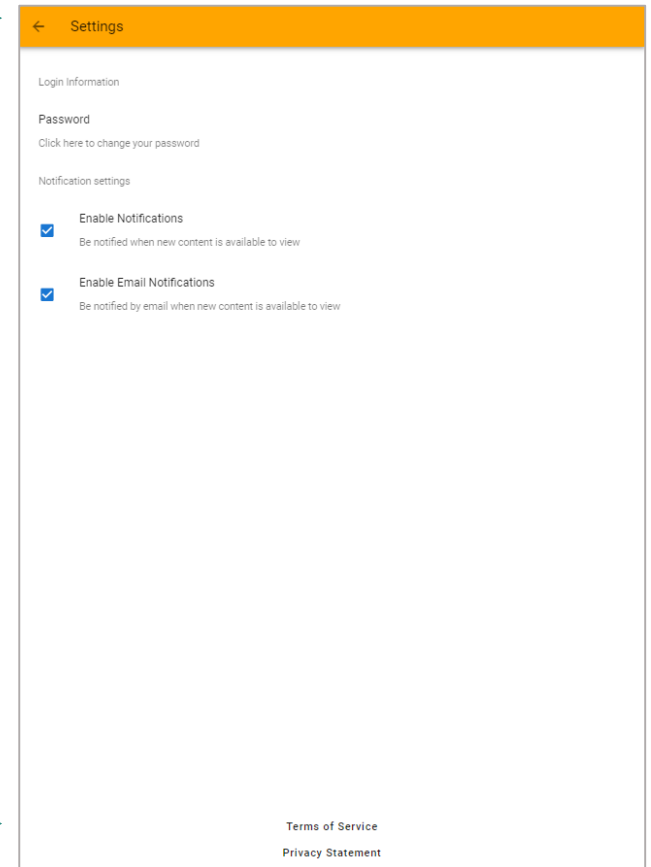
- Input the User ID you were given in the first email. (e.g., 992/1179/5915)
- Then input the password from the second email. (e.g., fd8123) **this is a temporary password**
- Click **Log In**.

The screenshot shows the @school login page. At the top is the @school logo. Below it is a red box with the text: "Last session expiry: August 7, 2021, 12:30 pm". The main heading is "Log in to your child's @school". There are two input fields: "User ID" with the value "992/1179/5915" and "Password" with the value "da785c13". Both fields have a small eye icon to the right. Below the password field is a link "Forgot password?". At the bottom is a blue button labeled "LOG IN". A green arrow points from the list of instructions to the login form.



Step 4. To change your password

- Once logged in, click the Settings button. (Gear icon)
- Click where it says "Password".
- Enter a password. (Case sensitive)
- Click Save Password.



Step 5 . On Mobile

- Open the @School App.
- Input the same **User ID & Password**.
- Click **Login**.

